



North East Help Link Trust Limited

Job title: **Street Kitchen Manager**

Hours 12 (Monday 1-7 Thursday 2-8)

Location **Darlington and Middlesbrough**

Job purpose Prepare hot food and drinks and manage 2 weekly one hour street kitchens in Middlesbrough and Darlington.

Main duties

- Prepare a 2 course hot meal for up to 60 in the dedicated catering unit
- Load the van with the food and supplies and drive to the locations
- Collect food and supplies from the unit and drive to the locations.
- Collect donated food items as required.
- Efficient running of the street kitchens and ensuring compliance with health and safety and food hygiene regulations.
- Organising the volunteer workforce.
- Maintaining a safe environment for volunteers and clients.
- Fulfil the aims of the charity by providing hot food and supporting as appropriate all service users as required regardless their situation and without judgement.
- Providing a report to trustees on a regular basis on all aspects of running the kitchen.
- Reporting to trustees any health and safety issues including failure of any equipment.
- Leaving the site in clean and tidy after service and returning to the unit to clean utensils and equipment.
- Demonstrate the values of the charity and be sympathetic to the Christian ethos of showing God's love to all.

Street Kitchen Manager (Teesside)

Person specification

Education & Training	Essential	Desirable
	<ul style="list-style-type: none"> • GCSE English & Mathematics 	<ul style="list-style-type: none"> • Food Hygiene certificate • First Aid certificate
Work, Experience & Skills	<ul style="list-style-type: none"> • Experience of working with homeless people. • Excellent organisational skills • Excellent interpersonal & communication skills • Clean driver's license and able to drive B1 category vehicle. 	<ul style="list-style-type: none"> • Experience in a variety of charity settings • Previous experience working in a mobile provision. • Experience of managing a project
Personal qualities	<ul style="list-style-type: none"> • Sympathetic to the Christian ethos of the trust • Self-starter - the ability to work on own initiative as well as part of a team • Ability to work to deadlines • Effective communicator • Able to work with a variety of different clients • Able to work with and support volunteers • Professional and positive in outlook • Ability to maintain confidentiality 	
Circumstances	<ul style="list-style-type: none"> • Able to work evenings & occasional Sundays • Able to work flexibly 	<ul style="list-style-type: none"> • Knowledge of the area served by the kitchens